



REQUEST FOR TENDER **PROVISION OF INSURANCE SERVICES**

RFT No. 14/26

The **Housing Authority (HA)** hereby invites written tenders from duly licensed and qualified insurance providers, authorized to conduct insurance business in Fiji, for the provision of comprehensive insurance coverage for the following risks on a **direct insurance basis**. The contract will cover a period of three years, commencing on 1 January 2027 and concluding on 31 December 2029, subject to annual review. Tenderers are required to submit proposals for the provision of coverage under the following insurance policies:

- I. Group Mortgage Protection Insurance
- II. Group Debtors Overseas Medical Insurance (optional cover for customers)
- III. Group Medical Insurance for HA employees
- IV. Group Term Life & Total Permanent Disability Insurance for HA employees

Mandatory Requirements Tenderers are required to submit:

1. Certificate of Incorporation
2. Valid Insurance License to conduct insurance business in Fiji
3. Evidence of Regulatory Compliance
4. Tax Compliance Certificate (FRCS, FNPF and FNU)
5. Audited Financial Statements for the last three (3) years
6. Reinsurance Arrangements (where applicable)
7. Any other relevant information to support your submission.

All interested licensed insurance companies must register with the TenderLink Portal at <https://portal.tenderlink.com/housing/> and obtain the Terms of Reference and Specifications document, which will be available from Wednesday, 15 July 2026.

For further queries and/or clarifications, please contact Mrs. Bikashni Kumar on Email ID: BikashniK@housing.com.fj or on Telephone **343 3261**.

Closing Date: All tenders must be submitted **no later than 4:00 p.m. Fiji Standard Time (FJT) on Friday, 28 August 2026**. Submissions received after this deadline will be deemed non-compliant and will not be considered for evaluation.

Strictly, E-Submissions addressed to The Chief Executive Officer, Housing Authority, Valelevu, Nasinu are to be uploaded to TenderLink Portal marked "**RFT NO. 14/26: PROVISION OF INSURANCE SERVICES**". Late submissions or submissions made via email will not be accepted. HA reserves the right to accept or decline any Tender. Only qualifying Tenderer will be contacted further for post-evaluation and clarifications.