



TENDER REGISTRATION FORM –EOI/26 SALE OF RESIDENTIAL B LOTS IN NEPANI SUBDIVISION, NASINU

The Chief Executive Officer
Housing Authority
P O Box 6472
VALELEVU

Dear Sir

I wish to express my/our interest to purchase the following lots:-

Please state your Tender amount in VIP.

No	DP	Lot	Land Area	Tenure	Lease Term Remaining	Reserve Price (VIP)
1	11184	1	778	HA Sublease	91 Years	
2	11185	1	679	HA Sublease	91 Years	
3	11185	2	620	HA Sublease	91 Years	
4	11185	6	658	HA Sublease	91 Years	
5	11185	7	732	HA Sublease	91 Years	
6	11185	8	635	HA Sublease	91 Years	
7	11185	10	683	HA Sublease	91 Years	
8	11185	11	789	HA Sublease	91 Years	
9	11185	17	671	HA Sublease	91 Years	
10	11187	3	765	HA Sublease	91 Years	
11	11187	6	643	HA Sublease	91 Years	
12	11187	7	693	HA Sublease	91 Years	
13	11187	8	778	HA Sublease	91 Years	
14	11187	9	762	HA Sublease	91 Years	
15	11187	10	801	HA Sublease	91 Years	
16	11187	11	765	HA Sublease	91 Years	
17	11187	14	753	HA Sublease	91 Years	
18	11187	15	749	HA Sublease	91 Years	
19	11187	18	638	HA Sublease	91 Years	
20	11187	22	672	HA Sublease	91 Years	
21	11187	23	668	HA Sublease	91 Years	
22	11187	35	769	HA Sublease	91 Years	
23	11189	4	610	HA Sublease	91 Years	
24	11189	7	818	HA Sublease	91 Years	
25	11189	8	656	HA Sublease	91 Years	
26	11189	9	655	HA Sublease	91 Years	
27	11190	14	662	HA Sublease	91 Years	
28	11190	15	733	HA Sublease	91 Years	
29	11190	18	795	HA Sublease	91 Years	
30	11190	19	884	HA Sublease	91 Years	
31	11190	21	659	HA Sublease	91 Years	
32	11190	22	667	HA Sublease	91 Years	
33	11190	23	1372	HA Sublease	91 Years	
34	11190	24	858	HA Sublease	91 Years	
35	11190	28	688	HA Sublease	91 Years	
36	11190	29	697	HA Sublease	91 Years	

*There is **no income restriction** for the lots listed in **Table above**.

Tenderer Details

Applicant Details	Applicant 1	Applicant 2
1. Surname		
2. First Name		
3. Relationship to applicant 1		
4. Marital Status		
5. Date of Birth		
6. TIN No		
7. FNPF No.		
8. FNPF Housing Eligibility		
9. FNPF Total Amount		
10. Postal Address		
11. Employer		
12. Self Employed		
13. Occupation		
14. Current Annual Salary		
15. Any Other Source of Income		
16. Mobile No		
17. Work Telephone No		
18. Residential Address		
19. Email Address:		

Proof of first time home owner (HA Standard Statutory Declaration), **Fiji citizen** (copy of Passport/Voter ID) and **annual income** (latest stamped pay slip/letter from employer/ notice of assessment), Birth Certificate, TIN Letter/ FRCS/FNPF Joint Card & FNPF Statement must be submitted as part of the submission.

Financing & Equity Details – Please tick the appropriate box and fill in the equity amount

Lender	Tick	Equity Amount	Comment/Details
HA loan			
Bank Loan			
Cash (source details to be provided)			
Equity			
FNPF			
Own Cash			
Assistance from Third Party(source details to be provided)			

Declaration

I/We the undersigned declare that the information provided in this form are correct and true.

	Applicant 1	Applicant 2
Full Name		
Signature		
Date		

IMPORTANT NOTICE

Please note that section 29 Housing Act Cap 267 states that: Any applicant for assistance, whereby way of loan, guarantee or otherwise, who willfully fails to disclose any material information within his knowledge, or who willfully makes any statement which he knows to be false or does not believe to be true, shall be guilty of an offence and on conviction shall be liable to a fine not exceeding \$200 or imprisonment for a term not exceeding 6 months, or to both such fine and imprisonment.

❖ **False representation in order to obtain a benefit**

- (1) A person must not knowingly make a false representation to any officer, agent or representative of the Government or an entity for the purpose of obtaining a benefit.
- (2) Any person who contravenes subsection (1) commits an offence and is liable upon conviction to a fine not exceeding \$20,000 or imprisonment for a term not exceeding 10 years, or to both.

Customer Checklist – Required Document

	Latest Stamped Payslip / Notice of Assessment from FRCS for past 3 years if self-employed or own any business
	Declare if there is any other source of income
	Latest FNPF Statement
	Birth Certificate
	Fiji Citizen - Valid Fijian Voter Registration Card or Fijian Passport copy
	FRCS/FNPF Joint Card or TIN Letter
	HA standard Statutory Declaration signed by JP confirming you as a first time home owner and your marital status

***Note Below**

- **For married applicant(s)** - Both spouses need to provide their personal details as per the above checklist. Should a spouse be unemployed, a proper declaration is required declaring that he/she will need to provide other relevant documents as per the checklist.
- **De-facto relationship** - Both parties must submit a statutory declaration confirming the duration of the relationship. Please also attach your partner's details and any other relevant documents as specified in the checklist.
- **If Divorced** – dissolution of marriage to be attached.
- **If widow/widower** – death certificate to be attached.

***Please note that all the above required documents are mandatory.**

Visit any of our Branches located in Valelevu, Lautoka, and Labasa for assistance and further queries. You can also email: CustomerAdvocate@housing.com.fj , call on 9993134/9993368, visit our Website: www.housing.com.fj , or follow and like Housing Authority -Fiji on Facebook page.

STATUTORY DECLARATION

I _____
of (residential address) _____

"Please indicate in writing the option that best describes your situation regarding first-time home ownership:"

Solemnly and sincerely, declare that:

1. I am a Fijian citizen residing in Fiji _____ [Yes/No];
2. I _____ [do/do not] hold dual citizenship or permanent residency of any other country.
3. I am a First time home owner and do not own any properties around Fiji and have never previously purchased or owned a home in Fiji _____ [Yes/No];
4. _____ [I am/ I am not] in process of acquiring any property from any external parties apart from the expression that I am submitting to the Housing Authority;
5. I am _____ [Single - never married/ Married/ Divorced/ Widowed/ in de-facto relationship];
6. I am currently _____ [employed/unemployed];
7. My annual Gross income is \$ _____;
8. My combined Gross household income is _____ [below/above] \$50,000 annually that is earned from _____.
9. I _____ [do/ do not] have other source of income, businesses or interest. (either registered or unregistered).
10. I have also _____ [declared/not declared] all income earned to Fiji Revenue & Customs Services;
11. I am currently _____ [staying with families/renting] at the above residential address;
12. I will use the lot/house if allocated for the purpose as permanent residence.

And I make this solemn declaration believing the same to be true and by virtue of the Statutory Declarations Act 1970.

DECLARED at _____
 this _____ day of _____,
 _____, 20_____
 before me and I certify that the declaration was read over in the _____ language to the declarant who appeared fully to understand the meaning thereof.

 (Office held or nature of Appointment e.g. Justice of Peace or Commissioner of Oath)