



Housing Authority

REGISTRATION FORM –EOI 10/23 SALE OF RESIDENTIAL LOTS & PROPERTY

The Chief Executive Officer
Housing Authority
P O Box 6472
VALELEVU

Dear Sir

I wish to express my/our interest to purchase the following lots:

Table A - Zone B Residential Lots

No.	SO	Lot	Land Area (sqm ²)	Location	Tenure	Zoning	Tender Amount (VIP)
1	SO1596	10	505	Tuirara	iTLTB Lease	Residential	
2	SO6619	02	520	Tacirua 3A	iTLTB Lease	Residential B	
3	SO6619	03	597	Tacirua 3A	iTLTB Lease	Residential B	
4	SO6623	14	623	Tacirua 2A	iTLTB Lease	Residential B	
5	SO7073	01	681	Tacirua 1A	iTLTB Lease	Residential B	

***There is no income restriction for the lots listed in Table A**

Table B – Property at Narere and Field 28, Ba subdivisions

No.	SO/DP	Lot	Land Area (sqm ²)	Location	Tenure	Tender Amount (VIP)
1	SO0229	30	482	Narere	iTLTB Lease	
2	DP6429	22	449	Field 28, Ba	Housing Lease	

Table C - Zone C Residential Lots

No.	SO	Lot	Land Area (sqm ²)	Location	Tenure	Zoning	Tender Amount (VIP)
1	SO5696	64	561	Namosau	iTLTB Lease	Residential C	

(Combined household gross income must be **\$50,000 per annum or below**, if you are applying for **Property 2 (Field 28, Ba)** listed in Table B & Lot listed in Table C.

Tenderer Details

Applicant Details	Applicant 1	Applicant 2
1. Surname		
2. First Name		
3. Relationship to applicant 1		
4. Marital Status		
5. Date of Birth		
6. TIN No		
7. FNPf No.		
8. FNPf Housing Eligibility		
9. FNPf Total Amount		
10. Postal Address		
11. Employer		
12. Self Employed		
13. Occupation		
14. Current Annual Salary		

15. Any Other Source of Income		
16. Mobile No		
17. Work Telephone No		
18. Residential Address		
19. Email Address:		

Proof of first time home owner (HA Standard Statutory Declaration & Property Search), **Fiji citizen** (copy of Passport/Voter ID) and **annual income** (latest pay slip/letter from employer/ notice of assessment), Birth Certificate, TIN Letter/ FRCS/FNPF Joint Card & FNPF Statement must be submitted as part of the submission.

20. Financing & Equity Details – Please tick the appropriate box and fill in the equity amount

Lender	Tick	Equity Amount	Comment/Details
HA loan			
Bank Loan			
Cash (source details to be provided)			
Equity			
FNPF			
Own Cash			
Assistance from Third Party(source details to be provided)			

21. Declaration

I/We the undersigned declare that the information provided in this form are correct and true.

	Applicant 1	Applicant 2
Full Name		
Signature		
Date		

IMPORTANT NOTICE

Please note that section 29 Housing Act Cap 267 states that: Any applicant for assistance, whereby way of loan, guarantee or otherwise, who willfully fails to disclose any material information within his knowledge, or who willfully makes any statement which he knows to be false or does not believe to be true, shall be guilty of an offence and on conviction shall be liable to a fine not exceeding \$200 or imprisonment for a term not exceeding 6 months, or to both such fine and imprisonment.

Customer Checklist - Required Documents

<input type="checkbox"/>	Latest Stamped Payslip / Notice of Assessment from FRCS for past 3 years if self-employed or own any business
<input type="checkbox"/>	Declare if there is any other source of income
<input type="checkbox"/>	Latest FNPF Statement
<input type="checkbox"/>	Birth Certificate
<input type="checkbox"/>	Fiji Citizen - Valid Fijian Voter Registration Card or Fijian Passport copy
<input type="checkbox"/>	FRCS/FNPF Joint Card or TIN Letter
<input type="checkbox"/>	HA standard Statutory Declaration signed by JP confirming you as a first time home owner and your marital status
<input type="checkbox"/>	Title & Deed Search to be conducted from Register of Titles office using TIN number and Fathers' name

***Note Below**

1. **For married applicant(s)** - Both the spouses' need to provide their details as per the above checklist. Should a spouse be unemployed than it should be mentioned in statutory declaration but he/she will still need to provide other relevant documents as per the checklist.
2. **De-facto relationship** - statutory declaration stating their years of relationship to be provided and provide partners' details as per the above checklist.
3. **If Divorced** - dissolution of marriage to be provided
4. **If widow/widower** – death certificate to be provided

***Please note that all the above required documents are mandatory. Failure to provide any of the above documents will render the EOI incomplete and will not be considered for lot allocation.**

STATUTORY DECLARATION

I _____
of (residential address) _____

solemnly and sincerely declare that:
(please fill in the space from appropriate choices)

- 1. I am a Fijian citizen residing in Fiji _____ **[Yes/No]**;
- 2. I _____ **[do/do not]** hold dual citizenship or permanent residency of any other country.
- 3. I am a First time home owner and do not own any properties around Fiji and have never previously purchased or owned a home in Fiji _____ **[Yes/No]**;
- 4. _____ **[I am/ I am not]** in process of acquiring any property from any external parties apart from the expression that I am submitting to the Housing Authority;
- 5. I am _____ **[Single - never married/ Married/ Divorced/ Widowed/ in de-facto relationship]**;
- 6. I am currently _____ **[employed/unemployed]**;
- 7. My annual Gross income is \$ _____;
- 8. My combined Gross household income is _____ **[below/above]** \$50,000 annually that is earned from _____.
- 9. I _____ **[do/ do not]** have other source of income, businesses or interest. *(either registered or unregistered)*.
- 10. I have also _____ **[declared/not declared]** all income earned to Fiji Revenue & Customs Services;
- 11. I am currently _____ **[staying with families/renting]** at the above residential address;
- 12. I will use the lot/house if allocated for the purpose as permanent residence.

And I make this solemn declaration believing the same to be true and by virtue of the Statutory Declarations Act 1970.

DECLARED at _____
this _____ day of _____,
20_____
before me and I certify that the declaration was read over in the _____ language to the declarant who appeared fully to understand the meaning thereof.

(Office held or nature of Appointment)
