



TENDER REGISTRATION FORM –EOI 23/21 SALE OF RESIDENTIAL LOTS

The Chief Executive Officer
Housing Authority
P O Box 6472

VALELEVU

Dear Sir

I wish to express my/our interest to purchase the following lots:

No.	SO	Lot	Land Area (sqm ²)	Location	Tenure	Zoning	Tender Amount (VIP)
1	SO 6619	9	742	Tacirua 3A	iTLTB Lease	Residential B	
2	SO 6619	13	683	Tacirua 3A	iTLTB Lease	Residential B	
3	SO 6630	04	474	Tacirua 3A	iTLTB Lease	Residential C	
4	SO 7073	10	436	Tacirua 1A	iTLTB Lease	Residential C	
5	SO 7074	22	339	Tacirua 1A	iTLTB Lease	Residential D	
6	SO 7074	23	349	Tacirua 1A	iTLTB Lease	Residential D	

(Combined household gross income must be **\$50,000 or below per annum**, if you willing to apply for lots listed from numbers 3-6).

Tenderer Details

Applicant Details	Applicant 1	Applicant 2	Applicant 3
1. Surname			
2. First Name			
3. Relationship to applicant 1			
4. Marital Status			
5. Date of Birth			
6. TIN No			
7. FNPF No.			
8. FNPF Housing Eligibility			
9. FNPF Total Amount			
10. Postal Address			
11. Employer			
12. Self Employed			
13. Occupation			
14. Current Annual Salary			
15. Any Other Source of Income			
16. Mobile No			
17. Work Telephone No			
18. Residential Address			
19. Email Address:			

Proof of first time home owner (HA Standard Statutory Declaration, Property Search), **Fiji citizen** (copy of Passport/Voter ID) and **annual income** (latest pay slip/letter from employer/ notice of assessment), Birth Certificate, TIN Letter/ FRCS/FNPF Joint Card & FNPF Statement must be submitted as part of the submission.

20. Previously registered Interest for Tacirua Subdivision – Yes / No. If Yes, please provide your reference number.
DS _____

21. Financing & Equity Details – Please tick the appropriate box and fill in the equity amount

Lender	Tick	Equity Amount	Comment/Details
HA loan			
Bank Loan			
Cash (source details to be provided)			
Equity			
FNPF			
Own Cash			
Assistance from Third Party(source details to be provided)			

22. Declaration

I/We the undersigned declare that the information provided in this form are correct and true.

	Applicant 1	Applicant 2	Applicant 3
Full Name			
Signature			
Date:			

IMPORTANT NOTICE

Please note that section 29 Housing Act Cap 267 states that: Any applicant for assistance, whereby way of loan, guarantee or otherwise, who willfully fails to disclose any material information within his knowledge, or who willfully makes any statement which he knows to be false or does not believe to be true, shall be guilty of an offence and on conviction shall be liable to a fine not exceeding \$200 or imprisonment for a term not exceeding 6 months, or to both such fine and imprisonment.

Customer Checklist - Required Documents

- Latest Stamped Payslip / Notice of Assessment from FRCS for past 3 years if self-employed or own any business
- Declare if there is any other source of income
- Latest FNPF Statement
- Birth Certificate
- Fiji Citizen - Valid Fijian Voter Registration Card or Fijian Passport copy
- FRCS/FNPF Joint Card or TIN Letter
- HA standard Statutory Declaration signed by JP confirming you as a first time home owner and your marital status
- Title & Deed Search to be conducted from Register of Titles office using TIN number and Fathers' name

***Note Below**

1. For married applicant(s)
 - a. Both the spouses' need to provide their details as per the above checklist. Should a spouse be unemployed than it should be mentioned in statutory declaration but he/she will still need to provide other relevant documents as per the checklist.

- b. *If separated - dissolution of marriage to be provided*
- c. *If widow/widower – death certificate to be provided*
- d. *De-facto relationship – statutory declaration stating their years of relationship*

****Please note that all the above required documents are mandatory. Failure to provide any of the above documents will render the EOI incomplete and will not be considered for lot allocation.***

STATUTORY DECLARATION

I _____

of (*residential address*) _____

solemnly and sincerely declare that:

1. I am a Fijian citizen residing in Fiji;
2. I [do/do not] hold dual citizenship or permanent residency of any other country.
3. I am a First time home owner and do not own any properties around Fiji and have never previously purchased or owned a home in Fiji;
4. I am currently not in process of acquiring any property from any external parties apart from the expression that I am submitting to the Housing Authority;
5. I am _____---[Single - never married / Married/ divorced/ in de-facto relationship];
6. My combined Gross household income is _____ [below/above] \$50,000 annually that is earned from_____.
7. I _____---[do/ do not] have other source of income, businesses or interest. (either registered or unregistered).
8. I have also _____-----[declared/not declared] all income earned to Fiji Revenue & Customs Services;
9. I am currently _____-----[staying with families/renting] at the above residential address;
10. I will use the lot/house if allocated for the purpose as permanent residence.

And I make this solemn declaration believing the same to be true and by virtue of the Statutory Declarations Act 1970.

DECLARED at _____
 this _____ day of _____, 20____
 before me and I certify that the declaration was read over in the _____ language to the declarant who appeared fully to understand the meaning thereof.

 (Office held or nature of Appointment)

} _____