



# CAREER OPPORTUNITY

Housing Authority is Fiji's premier housing developer and its core function is to develop and deliver affordable and quality land and housing packaging and strata units to its customers together with competitive mortgage financing options.

The Authority seeks to recruit dynamic, innovative, enthusiastic, results-oriented, mission focused and high achievers for the following positions:

## 1. **VACANCY 017/2018: MANAGER PROJECTS**

### 1.1 Qualification

Bachelor's degree in Civil Engineering from a recognized institution with Civil/Structural Design and Construction focus.

### 1.2 Experience

Three (3) years minimum Fiji experience in land development, civil engineering and infrastructure development with demonstrated awareness of Fiji construction industry practices with a valid Class 2 driver's license.

## 2. **VACANCY 018/2018: SYSTEMS PROGRAMMER (RE-ADVERTISED)**

### 2.1 Qualification

Bachelor's degree in Information Systems/Computer Science from a recognized institution;

### 2.2 Experience

Four (4) year's work experience in MS.Net platform, MS SQL Server, Oracle DB, Windows Server, Red Hat Operating System, MS Dynamics NAV and administration, querying and development with a valid Class 2 driver's license.

***All those who applied previously need not re-apply.***

## 3. **VACANCY 019/2018: LENDING EXECUTIVE (RE-ADVERTISED)**

### 3.1 Qualification

Diploma in Finance, Business, Economics or related discipline from a recognized institution.

### 3.2 Experience

Three (3) year's work experience in Collections & Debt recovery discipline with a valid Class 2 driver's license.

***All those who applied previously need not re-apply.***

## 4. **VACANCY 020/2018: ADMINISTRATION OFFICER**

### 4.1 Qualification

Certificate or higher qualification in Administration and/or Management from a recognized institution.

### 4.2 Experience

Three (3) years' experience in general administrative work with a valid Class 2 driver's license.

## **Remuneration**

The successful candidate(s) will be offered **3-year contracts** with an attractive remuneration package commensurate with qualification, experience and skills.

## **Application**

Applications **quoting the vacancy number and position title** should include *cover letter, current resume with certified copies of relevant documents and names of three (3) work related referees with their telephone and email contacts*, should be forwarded no later than **4.00pm, Friday 14<sup>th</sup> September, 2018** to, The Manager Human Resources & Training, Housing Authority, PO Box 1263, Suva, or hand delivered to Housing Authority, Valelevu House, Nasinu. Applications can also be emailed to [recruitment@housing.com.fj](mailto:recruitment@housing.com.fj).

Job description(s) can be obtained from <http://www.housing.com.fj/vacancies>. All applications will be treated with strict confidence. Incomplete and late submissions will not be accepted.

***(Housing Authority is an Equal Opportunity Employer)***